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Putting South Africa First

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MOSH NOISE TEAM CIRCULAR NO. 10/14

(For communication and action)

NOISE HPD_TASCOPA Meeting Minutes

Key discussion points from the meeting held on 27th August 2014, at the Chamber of Mines, Learning Hub Boardroom.

Agenda	
1.	Welcome, Attendance, Apologies & Safety Briefing
1.1.	Confirmation of the Agenda
1.2.	Confirmation of the previous minutes
2.	Health & Safety Moment
3.	Adoption Tracker Update
4.	Presentations
4.1.	HPD TAS Adoption Presentation- Koos Havenga – AGA PoE System
4.2.	Noise Reduction Case Study – Sasol – Inus Labuschagne
5.	Preparation of next COPA discussions
6.	General
6.1.	PoE Feedback
6.2.	Total number of employees affected
6.3.	New LP DVD
6.4.	Mine Safe
7.	Closure, date and venue of next meeting

No.	Action/Key Point	Status	Resp.
1.	<p><u>Welcome, attendance, Apologies and safety briefing:</u></p> <ul style="list-style-type: none"> The chairperson opened and welcomed attendees to the meeting. The Chairperson explained the safety and evacuation procedure to be followed in case of an emergency. In attendance, A Botha (Impala), G Skews (PPC), J Marais (ARM – TRP), T Mantjane (Exxaro), P Makgatho (Exxaro), K Havenga (AGA), J de Beer (CoM), D Coutts (CoM) and L Masilo (CoM). Apologies: Y Grobbelaar (M&R), H Gumede (COM), M Cowell (TRP), R. Mondela (Glencore) and I Labuschagne (Sasol). The Agenda was accepted without modifications. The minutes of the previous meeting was accepted without amendments. 	For info	J. de Beer
2	<p><u>Health and Safety Moment</u></p> <ul style="list-style-type: none"> D Coutts informed the attendees of a fatal accident that occurred at Harmony's Tshepong operation. 	For info	All attendees

	<ul style="list-style-type: none"> A Botha shared with the meeting two fatal accidents that occurred at Impala, a FOG and a scraper related incident. A Botha also shared with the meeting their “start-up” procedure and experiences after the five month long strike. 	For info	All attendees
3	<p><u>Adoption Tracker Update (PoE)</u></p> <p>The chairperson explained the importance and purpose of the tracker in the sense that this system is used to monitor and report on the adoption progress status of the various adopters and is also used to compile the report into the <u>CEO fatality elimination Team</u>.</p> <p>Copa members were informed that the adoption tracker will be forwarded to them to be updated respectively by each COPA member and returned to the Noise Team Managers for control.</p> <p>Members were also asked to include the number of people on their various operations that is/will be exposed to this leading practice.</p> <p>Verbal Feedback was given on the Tracker was thus updated to the following extend;</p> <ul style="list-style-type: none"> Two Rivers – completed. It was mentioned that commitment is of the utmost importance and is essential when deciding to adopt a leading practice. Impala – Starting of the process has commenced again, the decision was made to investigate the possibility of utilizing the generic LB and BC plans and customizing these plans to suite Impala’s needs and progress will then move on up to point 40 in the overall adoption project plan.. Sasol – not in attendance Exxaro – No progress reported, Internal Memo has been circulated within Exxaro to Managers re the seriousness of the adoption of this leading practice. A meeting has been set up for 11 September with the various Business Unit Leaders to discuss the project plan and progress. Here also the decision was made to utilize the generic LB and BC plans and customizing these plans to suite Exxaro’s needs. AGA – It was reported that although AGA is 100% complete they will maintain reporting 90% completion to allow for on-going training and monitoring. It is also reported that adoption of leading practices reflects as agenda items at AGA. Modikwa – Not in attendance PPC – Meeting was held with Executive and it was decided that Mooiplaas will be the pilot site. Restructuring is at the order of the day but a Safety Manager has now been appointed. 	<p>For info</p> <p>For Info</p> <p>Sep 14</p> <p>For info</p> <p>For info</p> <p>For note For info</p> <p>For info</p> <p>For note For info</p>	<p>J. de Beer</p> <p>All</p> <p>All</p> <p>J Marais</p> <p>A Botha</p> <p>P Makgatho</p> <p>K Havenga</p> <p>A. Modau G Skews</p>
4	<p><u>Presentations:</u></p> <ul style="list-style-type: none"> HPD TAS Adoption Presentation – AGA <ul style="list-style-type: none"> K Havenga . presented the HPD TAS “PoE” status and methodology used at AGA with the intent to indicate the program and tracking system in use at AGA. Noise Reduction Case Study – Sasol <ul style="list-style-type: none"> I Labuschagne could not be attendance and the Chairman conducted this presentation on his behalf. Points of interest are the new initiatives Sasol has 	<p>For Info</p> <p>For Info</p>	<p>K Havenga</p> <p>J de Beer</p>

	embarked on in the reduction of noise sources within the company.		
5	<p><u>Preparation of next COPA discussion</u> It was emphasised that the next meeting will focus mainly on the PoE folder and Tracker update. Presentations have also been called for from Impala and Exxaro.</p>	<p>For info</p> <p>For Info</p>	<p>All</p> <p>A Botha / P Makgatho</p>
6	<p><u>General</u></p> <p>Points 6.1 and 6.2 covered under point 4.</p> <p>6.3 MOSH Adoption System Video. The Chairman introduced the latest MOSH video to the meeting and it was accepted extremely well and members asked for copies of the video and the latest brochure/s.</p> <p>6.4 Mine Safe 2014 Verbal feedback was given on the recent Mine Safe and members were informed that presentations can be forwarded to them on request.</p>	<p>For Info</p> <p>For Info</p> <p>For Info</p>	<p>J de Beer</p> <p>J de Beer</p>
7.	<p><u>Closure, venue and date of next meeting:</u> The chairperson thanked each and every attendee for their participation and gave recognition for their efforts regarding NIHL and the adoption process. All documentation from this meeting will be circulated to attendees and to be made available on the MOSH website</p> <p><u>Adjournment & Next meeting:</u></p> <ul style="list-style-type: none"> o The meeting adjourned at 11h45. o Delegates will be informed timeously on the next meeting date. 	<p>For Info</p> <p>For info</p> <p>For info</p>	<p>J. de Beer</p> <p>D. Coutts</p> <p>Attendees</p>