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HPD TAS COPA Meeting Minutes

Key discussion points from the industry meeting held on 26th March 2014, at AGA West Wits Club

Agenda
1. Welcome, Attendance, Apologies & Safety Briefing
2. Health & Safety Moment
3. Confirmation of the Agenda
4. Importance of Portfolio of Evidence (PoE)
5. Discussion on HPD TAS PoE <ul style="list-style-type: none"> • HPD Target setting for CEO fatality elimination Team
6. Preparation of next COPA discussions
7. General
8. Closure, date and venue of next meeting

No.	Action/Key Point	Status	Resp.
1.	<p><u>Welcome, attendance, Apologies and safety briefing:</u></p> <ul style="list-style-type: none"> • The chairperson opened and welcomed attendees to the HPD TAS COPA. • Gratitude was expressed to Anglo Gold Ashanti (through Koos Havenga) sponsoring and hosting the meeting. • The Agenda was accepted without modifications but with emphasis that this was an HPD TAS COPA so discussions should be focused on that. • The Chairperson explained the safety and evacuation procedure to be followed in case of an emergency • Apologies: D. Coutts, J.J Havenga, J. Van Rensburg, L. Grober 	For info For Info	H. Gumede
2	<p><u>Health and Safety Moment</u></p> <ul style="list-style-type: none"> • J. De Beer gave feedback on a vehicle which overturned after overtaking on a blind spot. One person was fatality injured and three others were seriously injured and hospitalised. • M. van Rooyen shared an incident which occurred whereby a new employee opened a ventilation door, and stayed on the drain side. He wanted to get between the last hopper and the guard car but due to the restricted area, and with a SCSR and cap lamp on, he was rolled between the door frame and the guard car. • Fires: DMR instructions were issued to all mines for compliance regarding fires, explosions and emergency evacuations. 	For info For info For info	All attendees All attendees All attendees
4.	<p><u>Importance of Portfolio of Evidence</u></p> <p>The chairperson discussed the Mining Charter elements regarding transformation, growth and development of the mining industry as this</p>	For info	H. Gumede

	is a legal requirement. The focus of our meeting was placed on the Health and Safety element of the Charter. The Portfolio of Evidence (PoE) is to equip mining project champions with concrete evidence regarding the adoption process to cater for all the three potential audits namely DMR Mining Charter Compliance Audit, MHSC Cultural Transformation Compliance audit and Learning Hub Quality verification.		
5.	<p><u>Discussion on HPD TAS PoE</u></p> <p>The theme of the discussion was '<i>killing three birds with one stone</i>' refer to the attached presentation.</p> <p>The emphasis was on how the PoE can be used for the purposes of compliance and quality audits and also for tracking the stage and rate of adoption. The MOSH Team also shared with the industry on how to customise the standard PoE elements of GEE Circular 58/13 to suit the HPD TAS adoption process. The chairperson took us through the different steps from the initial engagement, induction, training, interviews, LB & BC plans, COPA's and final roll out of the adoption process. All these steps including the 59-step Project Plan becomes part and parcel the key of the PoE.</p> <ul style="list-style-type: none"> • <u>HPD Target setting for CEO fatality elimination Team</u> <p>A summary of the current the Hearing Protection Device Training and Awareness Tool (HPD TAS) adoption status of the different Mining Houses was represented in the same fashion to the Copa team as presented to the CEO Elimination of Fatalities Team.</p> <ul style="list-style-type: none"> • There was a discussion on the adoption project scoring and it was agreed that Impala Platinum scoring should be reviewed • Target set will be verified by the GEEs 	For Info	H. Gumede
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6.	<p><u>Preparation of next COPA discussions</u></p> <p>It was emphasised that the next meeting will focus the detailed individual HPD TAS adoption process of each mine. The chairperson then requested the attendees to forward practices on offer to the noise team which will analyse and utilised at the next industry meeting.</p>	For info	COPA Members
7.	<p><u>Closure, venue and date of next meeting:</u></p> <p>The chairperson thanked each and every attendee for their participation and gave recognition for their efforts regarding NIHL and the adoption process.</p> <p>All documentation from this meeting will be circulated to attendees and to be made available on the MOSH website</p> <p><u>Adjournment & Next meeting:</u></p> <ul style="list-style-type: none"> ○ The meeting adjourned at 11H10. ○ The next meeting will be arranged for late June/early July 2014 ○ Impala Platinum has offered to host the next COPA meeting 	For Info	H. Gumede
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